## Pecyn Dogfennau Cyhoeddus

## Cyngor Sir

Man Cyfarfod
By Teams
Dyddiad y Cyfarfod
Dydd lau, 13 Mai 2021
Amser y Cyfarfod
10.30 am

I gael rhagor o wybodaeth cysylltwch â
Stephen Boyd
10/5/21
01597826374
steve.boyd@powys.gov.uk

Mae croeso i'r rhai sy'n cymryd rhan ddefnyddio'r Gymraeg. Os hoffech chi siarad Cymraeg yn y cyfarfod, gofynnwn i chi roi gwybod i ni erbyn hanner dydd ddau ddiwrnod cyn y cyfarfod

## AGENDA

## 1. ETHOL CADEIRYDD

Ethol Cadeirydd y Cyngor am y flwyddyn nesaf.

## 2. ETHOL IS-GADEIRYDD

Ethol Is-gadeirydd y Cyngor am y flwyddyn nesaf.

## 3. ETHOL IS-GADEIRYDD CYNORTHWYOL

Ethol Is-gadeirydd Cynorthwyol am y flwyddyn nesaf.

## 4. YMDDIHEURIADAU

Derbyn ymddiheuriadau am absenoldeb.
5. DATGANIADAU O FUDD.

Derbyn unrhyw ddatganiadau o fudd gan Aelodau mewn perthynas ag eitemau i'w trafod ar yr agenda.
6. DYRANIADAU, ETHOLIADAU AC APWYNTIADAU SYDD ANGEN EU GWNEUD YNG NGHYFARFOD BLYNYDDOL Y CYNGOR.

Ystyried adroddiad Pennaeth Gwasanaethau Cyfreithiol a Democrataidd. (Tudalennau 1-40)

## 7. RHAGLEN CYDNABYDDIAETH ARIANNOL AELODAU 2021-2022

Derbyn ac ystyried adroddiad gan y Pennaeth Cyllid ynghyd â Rhaglen Cydnabyddiaeth Ariannol Aelodau (Drafft) 2021-2022.
(I Ddilyn)

## 6

## CYNGOR SIR POWYS COUNTY COUNCIL.

# COUNTY COUNCIL ANNUAL MEETING 13 May 2021 

REPORT BY: Head of Legal and Democratic Services
SUBJECT: Allocations, Elections and Appointments required to be made at the Annual Meeting of the Council

## REPORT FOR: Decision and Information

## 1. INTRODUCTION

1.1 This report addresses the various requirements, procedures and processes concerning allocations / elections / appointments which the Council / political groups are required to make at or in connection with the Annual Meeting in accordance with legislation and the Council's own Constitution

## FOR INFORMATION.

## 2. POLITICALLY BALANCED APPOINTMENTS GENERALLY

2.1 In accordance with the Local Government and Housing Act 1989 ("the 1989 Act") groups of 2 or more Councillors can elect to be considered as a "political group".
2.2 Appendix 1 contains the details received by officers of which County Councillors belong to which Group and the identity of the Group Leaders and other representatives.
2.3 The existence of political groupings means that the Council must comply with the political balance regime contained in section 15 of the 1989 Act and the Local Government (Committees and Political Groups) Regulations 1990 (as amended).
2.4 To assist Members in understanding the statutory political balance requirements the following are attached as background information:
(i) Appendix 2 briefly outlines how political groups are established; the process for carrying out a review and determining the allocation of seats on committees and relevant outside bodies to groups; the principles and methodology to be applied to the allocations / appointments processes and the requirement to appoint in accordance with the wishes of groups in so far as their members are concerned.
(ii) Appendix 3 outlines the overall entitlement to seats by political groups and entitlement to individual committee seats.
(iii) Appendix 4 - The Ready Reckoner used in (ii) above to establish the entitlement to seats.
2.5 The major requirements of the 1989 Act and the related legislation concerning the political balance regime are that:
(i) The Council's main Committees and Sub-Committees (except the Standards Committee) have to be constituted so that they are politically balanced so far as is reasonably practicable. The main committees in this context and which must be politically balanced are:

1. Economy, Residents and Communities Scrutiny Committee (14 Councillors plus 1 co-opted Member)
2 Learning and Skills Scrutiny Committee (14 Councillors plus 5 coopted Members)
2. Health and Care Scrutiny Committee (14 Councillors)
3. Governance and Audit Committee (14 Councillors plus 1 co-opted lay member) [in accordance with rule 61 of the Local Government Democracy (Wales) Act 2013].
4. Democratic Services Committee (14 Councillors)
5. Planning, Taxi Licensing and Rights of Way Committee (21 Councillors)
6. Licensing Act 2003 Committee (14 Councillors)
7. Employment \& Appeals Committee (14 Councillors)
8. Pensions and Investment Committee (5 Councillors plus Co-Opted Members and Portfolio Holder for Finance)

The total number of seats (excluding co-optees) on all committees is therefore 124
(ii) The appointments to the following outside bodies also have to comply with the 1989 Act political balance regime:
(a) Mid and West Wales Fire and Rescue Service (MWWFRS),
(b) Police and Crime Panel (PCP)
(c) Brecon Beacons National Park Authority (BBNPA).

However, it is only the BBNPA appointments which are required to be undertaken annually. The appointments to the MWWFRS and PCP are for the period from the first Annual Meeting after the ordinary Council elections in 2017 until the next ordinary council elections in 2022.

## 3. POSITION OF SUB-COMMITTEES

3.1 The political balance regime does also apply to the sub-committees of those committees to which the regime applies (i.e. any sub-committee of a Committee referred to above in Paragraph 2.5(i).
3.2 As such, the political balance requirements do not apply to a sub-committee of the Standards Committee.
3.3 Additionally the only other sub-committees / panels of committees which exist deal with regulatory and licensing matters and staffing appeals and either the Full Council or the Committee have resolved to exclude them from the requirement to be politically balanced on grounds of impracticability e.g. the licensing panels can only comprise 3 members and there can be difficulties around member availability.

## 4. APPOINTMENTS OF CHAIRS AND THE POSITION OF VICE-CHAIRS

## Chairs of Committees

4.1 The Chairs of the Scrutiny Committees (excluding the Governance and Audit Committee and the PSB Scrutiny Committee) and the Democratic Services Committee must be appointed by Full Council.

## Governance and Audit Committee.

4.2 The Local Government (Wales) Measure 2011 stipulates that the Governance and Audit Committee (and not Full Council) is to appoint its Chair who must not be a member of the Executive Group. As from May 2022, the Chair of the Governance and Audit Committee must be a Lay Member in accordance with the Local Government and Elections (Wales) Act 2021.

## Chairs of Non-Scrutiny Committees (except the Democratic Services Committee)

4.3 There are no other statutory provisions relating to the process for the appointment of chairs of the other committees and in particular there is no statutory requirement for such appointments to be politically balanced. The Council since 2011 has left it to each individual non-scrutiny committee to appoint its own Chair.

## Vice-Chairs of All Committees.

4.4 Similarly the appointment of Vice-Chairs of all Committees (including Scrutiny Committees but excluding the Governance and Audit Committee) is not required to be politically balanced or subjected to any particular appointment process and the Council's convention has been to leave it to each individual Committee to appoint its Vice-Chair.

## Vice-Chair of the Governance and Audit Committee.

4.5 In respect of the Vice-Chair of the Governance and Audit Committee, the provisions of Section 83(1) of the Local Government (Wales) Measure 2011 (the Measure) take effect:

## 83 Proceedings etc

(1) An audit committee is to appoint the person who is to chair the committee (who may be a member of the authority or a lay member but who must not be a member of an executive group).
4.6 The effect of Section 83(1) of the Measure is that the person appointed as ViceChair (or Chair for the meeting) must comply with this rule and therefore cannot be a member of an executive group. As from May 2022, the Vice Chair of the Governance and Audit Committee must be a Lay Member in accordance with the Local Government and Elections (Wales) Act 2021.

## Democratic Services Committee

4.7 The Chair of the Democratic Services Committee is required to be appointed by the County Council. The Chair of the Democratic Services Committee cannot be a member from an Executive group.

## Vice-Chair of the Democratic Services Committee.

4.8 In respect of the Vice-Chair of the Democratic Services Committee, the provisions of Section 14(1) of the Local Government (Wales) Measure 2011 (the Measure) take effect:

## 14 Proceedings etc

(1) A local authority is to appoint the person who is to chair the democratic services committee (who must not be a member of an executive group).
4.9 The effect of Section 14(1) of the Measure is that the person appointed as ViceChair (or Chair for the meeting) must comply with this rule and therefore cannot be a member of an executive group.

## FOR DECISION.

## 5. POLITICALLY BALANCED APPOINTMENTS TO COUNCIL COMMITTEES

5.1 The effect of the political balance regime is that at certain prescribed times / occasions the Council must REVIEW the representation by each of the political groups on the main Council Committees listed in 2.5 (i) above and then DETERMINE the allocation of seats on those committees to which each political group is entitled. One such occasion is the Council's Annual Meeting.
5.2 This exercise will be undertaken having regard to the principles and the Methodology referred to in Appendix 2. Discussion normally also takes place with the Group Leaders. The final adjusted proposals for the allocation of seats to the groups on committees is set out in Appendix 5.
5.3 Council will be required to approve the proposals set out in Appendix 5. This will require a proposer and seconder.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To review and determine the <br> allocation of seats on Council <br> Committees to the different <br> Political Groups in accordance <br> with Appendix 5 with statutory requirements <br> (including those concerning the need <br> for political balance) and the Council's <br> Constitution in relation to the <br> allocation and appointment of <br> committee seats and Chairs. |  |

5.4 In appointing Councillors to seats on committees allocated to the Groups in accordance with Appendix 5 the Council must give effect to the wishes of the political groups.
5.5 The wishes of the political groups as to those Councillors from the respective groups to be appointed to committees is set out in Appendix 6.
5.6 Council will be required to appoint councillors to committees in accordance with the wishes of the groups as recorded in Appendix 6. This will require a proposer and seconder.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To make appointments to | To comply with statutory requirements |
| Committees in accordance with | (including those concerning the need |
| the wishes of the different Political | for political balance) and the Council's |
| Groups as set out in Appendix 6 | Constitution in relation to the <br> allocation and appointment of <br> committee seats and Chairs. |

## 6. APPOINTMENTS TO CHAIRS OF SCRUTINY COMMITTEES

6.1 The appointment of the Chairs of the 3 Scrutiny Committees needs to be in accordance with the Local Government (Wales) Measure 2011 (the Measure)
6.2 Without oversimplifying the position the legislation provides that in situations such as those which exist in Powys in terms of the number of groups and scrutiny committees the allocation of scrutiny committee chairs is based firstly on working out the proportion of chairs which go to the "Executive" group(s) based on the proportion which the members of the Executive group(s) bear to the overall membership of the council.
6.3 The chairs left over after this first exercise are allocated to the "Opposition" group(s). A possible alternative under the Measure would be for both chairs to be allocated to the "Opposition" groups provided this had cross group support.

### 6.4 The position is set out in Appendix 7.

6.5 The Council is required to allocate the 3 scrutiny chairs to the political groups as indicated above and to note the appointment of Chairs by those groups as below. This will require a proposer and seconder.

| Economy, Residents and <br> Communities Scrutiny Committee | Welsh Labour Group: <br> County Councillor Matthew Dorrance <br> (Awaiting Confirmation) |
| :--- | :--- |
| Health and Care Scrutiny Committee | Welsh Conservative Group: <br> County Councillor Amanda Jenner |
| Learning and Skills Scrutiny <br> Committee | Welsh Liberal Democrat/Green Group: <br> County Councillor Pete Roberts <br> (Awaiting Confirmation) |


| Recommendation: |
| :--- |
| To allocate the 3 Scrutiny |
| Committee Chairs to the Political |
| Groups as set out in paragraph |
| 6.5, and to note the political |
| groups' appointments in respect |
| of Chairs. |

To allocate the 3 Scrutiny Committee Chairs to the Political Groups as set out in paragraph 6.5, and to note the political groups' appointments in respect of Chairs.

Reason for Recommendation:
To comply with statutory requirements (including those concerning the need for political balance) and the Council's Constitution in relation to the allocation and appointment of committee seats and Chairs.

## 7. APPOINTMENTS OF CHAIRS TO OTHER COMMITTEES AND THE POSITION OF VICE-CHAIRS

## Democratic Services Committee.

7.1 The Chair of the Democratic Services Committee is required to be appointed by the County Council. The Chair of the Democratic Services Committee cannot be a member from an Executive group.
7.2 The Council is required to appoint the Chair of the Democratic Services Committee. This will require a proposer and seconder. Nominations will be received from the floor.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To appoint the Chair of the <br> Democratic Services Committee. | To make appointments in accordance <br> with statute and the Constitution. |

8. POLITICALLY BALANCED APPOINTMENTS TO RELEVANT OUTSIDE BODIES

## Brecon Beacons National Park Authority (BBNPA)

8.1 Appendix 8 sets out details relating to the background to the proposed appointments to the BBNPA.
8.2 The allocation of the 6 seats on the BBNPA to the Political Groups in order to satisfy the political balance requirements has to be undertaken as though the allocation were in respect of an 6 Member committee.
8.3 The Members currently nominated to sit on the BBNPA by their respective Groups is set out below:

| Independent Group | County Councillors: <br> Michael J. Jones <br> Phil Pritchard <br> Edwin Roderick |
| :--- | :--- |
| Welsh Conservatives | County Councillor: <br> James Evans |
| Welsh Liberal Democrats | County Councillors: <br> Gareth Ratcliffe |
| Welsh Labour | County Councillor: <br> Susan McNicholas |

8.4 The nominations from the political groups are as follows:

| Independent Group <br> 2 seats | County Councillors: <br> (Awaiting Confirmation) |
| :--- | :--- |
| Welsh Conservatives <br> 1 seat | County Councillor: <br> James Evans |
| Welsh Liberal Democrats <br> 1 seat | County Councillors: <br> (Awaiting Confirmation) |
| Welsh Labour <br> 1 seat | County Councillor: <br> (Awaiting Confirmation) |
| Action for Powys <br> 1 seat | County Councillor: <br> (Awaiting Confirmation) |

8.5 The Council is required to make appointments to the BBNPA in accordance with groups' nominations as set out in paragraph 8.4 above (or as amended). This will require a proposer and seconder.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To make appointments to the | To make appointments in accordance |
| Brecon Beacons National Park | with statute and the Constitution. |
| Authority in accordance with the |  |
| nominations of the political |  |
| groups as set out in 8.3 above. |  |

## 9. NON-POLITICALLY BALANCED APPOINTMENTS TO OUTSIDE BODIES

## Welsh Local Government Association (WLGA)

9.1 Powys County Council is a full member of the WLGA and under the constitution of that body is entitled to appoint 3 Members to the WLGA Council.
9.2 The appointments continue from one WLGA Annual Meeting to the next and, therefore, the County Council is required to undertake this appointments process at its own Annual Meeting each year.
9.3 The Council in past years has always appointed the Leader of Council as one of its representatives to the WLGA.
9.4 The Members currently representing the Council are as follows:

| The Independent Group | County Councillor Rosemarie Harris |
| :--- | :--- |
| Welsh Conservatives | County Councillor Aled Davies |
| Welsh Labour | County Councillor Matthew Dorrance |

9.5 The nominations received from the political groups are as follows:

| The Independent Group | County Councillor Rosemarie Harris |
| :--- | :--- |
| Welsh Conservatives | County Councillor Aled Davies |
| Welsh Labour | (Awaiting Confirmation) |

9.6 The Council is required to make these appointments to the WLGA. This will require a proposer and seconder.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To make 3 appointments to the <br> Welsh Local Government <br> Association. | To secure the Council's representative <br> role. |

Welsh Local Government Association (WLGA) Executive Board.
9.7 The Council is entitled to appoint one of its 3 representatives to serve on the WLGA Executive Board (previously known as the WLGA Co-ordinating Committee). The Council in past years has appointed the Leader of the Council to this position.
9.8 Council is required to appoint 1 of its representatives to the WLGA Executive Board. This will require a proposer and seconder. Nominations will be received from the floor.

| Recommendation: | Reason for Recommendation: |
| :--- | :--- |
| To appoint one of the Council's <br> appointments to the WLGA as the <br> Council's appointment to the <br> WLGA Executive Board. | To secure the Council's representative <br> role. |


| Person(s) To Action <br> Decision: | Steve Boyd, Cabinet Manager |  |  |
| :--- | :--- | :--- | :---: |
| Date By When Decision To Be Actioned: 13 May 2021  <br> Relevant Policy <br> (ies): Council's Constitution.  <br> Within Policy: Y Within <br> Budget: $\mathbf{l}$ |  |  |  |


| Contact Officer: | Wyn Richards, Scrutiny Manager and Head of Democratic <br> Services. |
| :--- | :--- |
| Tel: | 01597-826375 |
| Email: | wyn.richards@powys.gov.uk |

## Political Group Information - February 2021

## Summary:

|  | No. | $\%$ |
| :--- | ---: | ---: |
| Independent Group | 23 | 31.51 |
| Welsh Liberal Democrats / Greens | 15 | 20.55 |
| Welsh Labour Group | 8 | 10.96 |
| Welsh Conservatives | 15 | 20.55 |
| Plaid Cymru | 2 | 2.74 |
| Action for Powys | 7 | 9.59 |
| New Powys | 2 | 2.74 |
| Non-Aligned Members | 0 | 1.37 |
| Vacancy | $\mathbf{7 3}$ | 0.00 |
| Total | $\mathbf{1 0 0 . 0 1}$ |  |

## Group Information:

Independent Group Members:23

| Group Leader and <br> Chairman: | County Councillor Rosemarie Harris |
| :--- | :--- |
| Group Deputy Leader(s): |  |
| Group Administrator: |  |

County Councillors:

| Myfanwy Alexander | Linda Corfield |
| :--- | :--- |
| Graham Breeze | David Evans |
| Dai Davies | Rosemarie Harris |
| Stephen Hayes | Heulwen Hulme |
| David Jones | Emyr Jones |
| Arwel Jones | Gareth Jones |
| Michael J.Jones | E. Michael Jones |
| Hywel Lewis |  |
| David Price | Rachel Powell |
| Edwin Roderick | Phil Pritchard |
| Beverley Baynham | Kath Roberts-Jones |
| Mike Williams | Tim Van-Rees |

## Welsh Liberal Democrats / Greens Democratiaid Rhyddfrydol Cymru / Plaid Werdd

Members:15

| Group Leader: | County Councillor James Gibson-Watt |
| :--- | :--- |
| Group Deputy Leader(s): | County Councillor William Powell <br> County Councillor Francesca Jump |
| Group Secretary: | County Councillor David Selby |
| Group Party Whip: | County Councillor Roger Williams |

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## Political Group Information - February 2021

County Councillors:

| Jackie Charlton | Kelvyn Curry |
| :--- | :--- |
| James Gibson-Watt | Francesca Jump |
| Maureen Mackenzie | Gareth Morgan |
| John Morris | William Powell |
| Gareth Ratcliffe | Peter Roberts |
| David Selby | Kathryn Silk |
| Roger Williams | Emily Durrant |
| Jake Berriman |  |

## Grŵp Llafur Cymru <br> Welsh Labour Group

Members:8

| Group Leader: | County Councillor Matthew Dorrance |
| :--- | :--- |
| Group Deputy Leader: | County Councillor Susan McNicholas |
| Group Chairman: | County Councillor Sarah Williams |
| Group Secretary: | County Councillor Huw Williams |
| Group Party Whip: | County Councillor Huw Williams |
| Group Treasurer | County Councillor David Thomas |

County Councillors:

| Sandra Davies | Matthew Dorrance |
| :--- | :--- |
| Susan McNicholas | David Meredith |
| David Thomas | Huw Williams |
| Sarah Williams | Liz Rjinenberg |

Welsh Conservatives
Members:15
Ceidwadwyr Cymreig

| Group Leader: | County Councillor Aled Davies |
| :--- | :--- |
| Deputy Leader: | County Councillor Gwilym Williams |
| Group Secretary: | County Councillor |

County Councillors:

| Aled Davies | James Evans |
| :--- | :--- |
| Phyl Davies | Amanda Jenner |
| Les George | Karl Lewis |
| Diane Jones-Poston | Lucy Roberts |
| Peter Lewis | Gwynfor Thomas |
| lain McIntosh | Jonathan Wilkinson |
| Gareth Pugh | Mark Barnes |
| Daniel Rowlands |  |

## Political Group Information - February 2021

| Plaid Cymru |  |
| :--- | :--- |
|  |  |
| Group Leader: Y Cynghorydd Sir Elwyn Vaughan <br> Deputy Leader: County Councillor <br> Group Secretary: County Councillor <br> County Councillors:  <br> Bryn Davies Elwyn Vaughan |  |

## Action for Powys

Members:7

| Group Leader: | County Councillor Jeremy Pugh |
| :--- | :--- |
| Deputy Leader: | County Councillor Martin Weale |
| Group Secretary: | County Councillor |

County Councillors:

| Jeremy Pugh | Martin Weale |
| :--- | :--- |
| Ange Williams | Jon Williams |
| Joy Jones | Les Skilton |
| Gwilym Williams |  |


| New Powys | Members:2 |
| :---: | :---: |

County Councillors:
Liam Fitzpatrick Karen Laurie-Parry

## Non-Aligned:

Non-Aligned Members
Members:1

County Councillors:
Claire Mills

## Vacancies.

## Political Group Information - February 2021

## Electoral Divisions:

Dated: 10 May 2021

## Appendix 2

This paper seeks to assist Members in understanding the statutory political balance requirements by briefly setting out how political groups are established; how Councillors become members of a political group; the process for carrying out a review and determining the allocation of committee seats to groups; the principles and methodology to be applied to the allocations/appointments processes and the requirement to appoint in accordance with the wishes of groups.

## IMPLICATIONS OF MEMBERS DIVIDED INTO POLITICAL GROUPS

## Where political groups exist:-

(a) All Committees including the Scrutiny Committees have to be constituted so as to be politically balanced e.g. a political group composed of one third of the whole membership of the Council would be entitled to one third of the seats on a committee. In the case of a committee of 15 this would give the group 5 seats. SubCommittees would also have to be politically balanced.

NB - The Cabinet is not a committee of the Council and the political balance requirements do not apply to it.
(b) Each Political Group (and not the Council) selects (in relation to the seats allocated to that group) which councillors sit on which committee/Sub-Committee (save for those members not in a group).
(c) Those members not in a Group receive a proportionate allocation of seats on each Committee/Sub-Committee and the Council determines the appointment of those independent members to Committees/Sub-Committees in whatever method it deems appropriate.
(d) Only the Standards Committee, the 3 Shire Committees, Sub-Committees / Panels which exist to deal with regulatory and licensing matters and staffing matters, and Member/Officer Working Groups are exempt from the political balance requirements.
(e) Appointments to the relevant outside bodies i.e. Brecon Beacons National Park Authority, Dyfed Powys Police and Crime Panel and Mid and West Wales Fire and Rescue Authority are required to be politically balanced (appointments to other outside bodies are not required to be politically balanced)

To look at some points in slightly more detail.
A "political group" comes in to existence when at least two Councillors deliver to the Proper Officer, a notice in writing stating that they wish to be treated as a "political group", stating the name of the group and the name of its leader and (optional) the name of one other authorised to act in place of the leader (the representative). By signing the notice Councillors become members of that Group. Only one political group need declare for the political balance regime to apply.

If one or more political groups are formed then the Full County Council must as soon as reasonably practical REVIEW the representation of political groups on the Council's committees, and those relevant outside bodies referred to above. Where a committee has power to appoint to a sub-committee (or appoint to a relevant outside body) the

Committee similarly must conduct a review. It is an annual requirement to review the representation of the different political groups at the Annual Meeting. There is also a requirement to undertake this exercise whenever a Member forms a Group.

Once the review exercise is completed the Council/Committee must DETERMINE the allocation of seats on committees and sub-committees and appointments on relevant outside bodies to the different political groups. That determination must be carried out in a way which, so far as reasonably practicable, gives effect to the PRINCIPLES set out in the Local Government and Housing Act 1989, namely:-
(a) that not all the seats on the Council's committees and sub-committees are allocated to the same political group (no one-party committees/sub-committees).
(b) that if there is a majority group/party (i.e. in the case of Powys a group with 37 or more members) it should have a majority of all the seats on the Council's committees and sub-committees.
(c) subject to (a) and (b) that the total aggregate number of seats on all the committees allocated to a particular political group reflect that group's proportion of the membership of the Council.
(d) subject to (a) to (c) that the number of seats on each individual committee/subcommittee/outside body are allocated to a particular political group to reflect that group's proportion of the membership of the Council.

Once a determination has been made, it becomes the duty of the Council (or committee) to exercise the power to MAKE APPOINTMENTS as soon as practicable and to give effect to the wishes of the political groups as to $\underline{\mathrm{WHO}}$ is to be appointed to the individual seats allocated to those groups. Similar arrangements apply to the appointment to the relevant outside bodies.

Theoretically the Council could, if all 73 members agreed, put in place different arrangements, in part or in whole, to those outlined in this paper in relation to allocating seats on Committees (and similarly Committees can put different arrangements in place for their Sub-Committees).

| Committee Allocations | 29/04/2021 |  |  |
| :---: | :---: | :---: | :---: |
| Scrutiny Cttees |  |  |  |
|  | Seats |  |  |
| Health and Care | 14 |  |  |
| Learning and Skills | 14 |  |  |
| Economy Residents Communities and Governance | 14 |  |  |
|  |  |  |  |
| Total |  | 42 |  |
|  |  |  |  |
| Regulatory \& Other Cttees |  |  |  |
|  | Seats |  |  |
| Planning, Taxi Licensing, Rights of Way |  |  |  |
| Employment Appeals | 14 |  |  |
| Audit | 14 |  |  |
| Democratic Services | 14 |  |  |
| Pensions and Investment | 5 |  |  |
| Licensing Act 2003 | 14 |  |  |
| Total |  | 82 |  |
|  |  |  |  |
|  | Total | 124 |  |
|  |  |  |  |
|  |  |  |  |
| Individual Group Multiplier | Group Number | Multiplier (Note 1) |  |
|  |  |  |  |
| Independents | 23 | 0.31507 |  |
| Welsh Conservatives | 15 | 0.20548 |  |
| Welsh Liberal Democrats / Greens | 15 | 0.20548 |  |
| Welsh Labour | 8 | 0.10959 |  |
| Plaid Cymru | 2 | 0.02740 |  |
| Action for Powys | 7 | 0.09589 |  |
| New Powys | 2 | 0.02740 |  |
| Non Aligned 1 | 1 | 0.01370 |  |
| Non Aligned 2 | 0 | 0.00000 |  |
| Non Aligned 3 | 0 | 0.00000 |  |
|  |  |  |  |
| Totals | 73 |  |  |
|  |  |  |  |


|  |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
| Aggregate Seats Entitlement (110 seats) |  |  |  |
|  | Group Number | Aggregate Seats (Note 2) | Rounded Up |
| Independents | 23 | 39.068 | 39 |
| Welsh Conservatives | 15 | 25.479 | 25 |
| Welsh Liberal Democrats / Greens | 15 | 25.479 | 25 |
| Welsh Labour | 8 | 13.589 | 14 |
| Plaid Cymru | 2 | 3.397 | 3 |
| Action for Powys | 7 | 11.890 | 12 |
| New Powys | 2 | 3.397 | 3 |
| Non Aligned 1 | 1 | 1.699 | 2 |
| Non Aligned 2 | 0 | 0.000 | 0 |
| Non Aligned 3 | 0 | 0.000 | 0 |
|  |  |  |  |
| Totals | 73 | 124.000 | 123 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Note 1. |  |  |  |
| Multiplier $=$ No of Members on group divided by the Number of Members on the Council |  |  |  |
|  |  |  |  |
| Note 2. |  |  |  |

Aggregate seats = number of seats on all committees allocated to the political groups to reflect that group's proportion of the membership of the Council. This is based on a total of 110 maximum number of seats on all committees. The seats are calculated by multiplying the multiplier for each group by the total number of seats.

Appendix 3


|  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Committee of 5 (Pensions and Investment Committee) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Group | Group <br> Number | Multiplier from Ready Reckoner | Seats | Rounded | Differential to next seat | Differential Ranking | Vacant <br> Seat |
| Independents | 23 | 0.3151 | 1.58 | 2 | 0.42 | 3 |  |
| Welsh Conservatives / Ceidwadwyr Cymreig | 15 | 0.2055 | 1.03 | 1 | 0.97 | 9 |  |
| Welsh Liberal Democrats / Democratiaid Rhyddfrydol Cymru / Greens | 15 | 0.2055 | 1.03 | 1 | 0.97 | 9 |  |
| Welsh Labour / Llafur Cymru | 8 | 0.1096 | 0.55 | 1 | 0.45 | 4 |  |
| Plaid Cymru | 2 | 0.0274 | 0.14 | 0 | 0.86 | 6 |  |
| Action for Powys | 7 | 0.0959 | 0.48 | 0 | 0.52 | 5 |  |
| New Powys | 2 | 0.0274 | 0.14 | 0 | 0.86 | 6 |  |
| Non Aligned 1 | 1 | 0.0137 | 0.07 | 0 | 0.93 | 8 |  |
| Non Aligned 2 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
| Non Aligned 3 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | 5 |  |  |  |
| Vacant Seats to be allocated by Group Leaders |  |  |  | 0 |  |  |  |
| Total Seats on Committee |  |  |  | 5 |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Committee | 6 (Brec | n Beaco | Nati | al Park) |  |  |  |
|  |  |  |  |  |  |  |  |
| Group | Group <br> Number | Multiplier from Ready Reckoner | Seats | Rounded | Differential to next seat | Differential Ranking | Vacant <br> Seat |
| Independents | 23 | 0.3151 | 1.89 | 2 | 0.11 | 3 |  |
| Welsh Conservatives / Ceidwadwyr Cymreig | 15 | 0.2055 | 1.23 | 1 | 0.77 | 6 |  |
| Welsh Liberal Democrats / Democratiaid Rhyddfrydol Cymru / Greens | 15 | 0.2055 | 1.23 | 1 | 0.77 | 6 |  |
| Welsh Labour / Llafur Cymru | 8 | 0.1096 | 0.66 | 1 | 0.34 | 4 |  |
| Plaid Cymru | 2 | 0.0274 | 0.16 | 0 | 0.84 | 8 |  |
| Action for Powys | 7 | 0.0959 | 0.58 | 1 | 0.42 | 5 |  |
| New Powys | 2 | 0.0274 | 0.16 | 0 | 0.84 | 8 |  |
| Non Aligned 1 | 1 | 0.0137 | 0.08 | 0 | 0.92 | 10 |  |
| Non Aligned 2 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
| Non Aligned 3 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | 6 |  |  |  |
| Vacant Seats to be allocated by Group Leaders |  |  |  | 0 |  |  |  |
| Total Seats on Committee |  |  |  | 6 |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Appendix 3

|  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Committee of 13 (NOT USED) |  |  |  |  |  |  |  |
| Group | Group Number | Multiplier from Ready Reckoner | Seats | Rounded | Differential to next seat | Differential Ranking | Vacant Seat |
| Independents | 23 | 0.3151 | 4.10 | 4 | 0.90 | 10 | 5th |
| Welsh Conservatives / Ceidwadwyr Cymreig | 15 | 0.2055 | 2.67 | 3 | 0.33 | 3 | Over |
| Welsh Liberal Democrats / Democratiaid Rhyddfrydol Cymru / Greens | 15 | 0.2055 | 2.67 | 3 | 0.33 | 3 | Over |
| Welsh Labour / Llafur Cymru | 8 | 0.1096 | 1.42 | 1 | 0.58 | 5 | 1st |
| Plaid Cymru | 2 | 0.0274 | 0.36 | 0 | 0.64 | 6 | 2nd |
| Action for Powys | 7 | 0.0959 | 1.25 | 1 | 0.75 | 8 | 4th |
| New Powys | 2 | 0.0274 | 0.36 | 0 | 0.64 | 6 | 2nd |
| Non Aligned 1 | 1 | 0.0137 | 0.18 | 0 | 0.82 | 9 |  |
| Non Aligned 2 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
| Non Aligned 3 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
|  |  |  |  | 12 |  |  |  |
| Vacant Seats to be allocated by Group Leaders |  |  |  | 1 |  |  |  |
| Total Seats on Committee |  |  |  | 13 |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Committee of 9 (NOT USED) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Group | Group <br> Number | Multiplier from Ready Reckoner | Seats | Rounded | Differential to next seat | Differential Ranking | Vacant Seat |
| Independents | 23 | 0.3151 | 2.84 | 3 | 0.16 | 7 |  |
| Welsh Conservatives / Ceidwadwyr Cymreig | 15 | 0.2055 | 1.85 | 2 | 0.15 | 5 |  |
| Welsh Liberal Democrats / Democratiaid Rhyddfrydol Cymru / Greens | 15 | 0.2055 | 1.85 | 2 | 0.15 | 5 |  |
| Welsh Labour / Llafur Cymru | 8 | 0.1096 | 0.99 | 1 | 0.01 | 3 |  |
| Plaid Cymru | 2 | 0.0274 | 0.25 | 0 | 0.75 | 8 |  |
| Action for Powys | 7 | 0.0959 | 0.86 | 1 | 0.14 | 4 |  |
| New Powys | 2 | 0.0274 | 0.25 | 0 | 0.75 | 8 |  |
| Non Aligned 1 | 1 | 0.0137 | 0.12 | 0 | 0.88 | 10 |  |
| Non Aligned 2 | 0 | 0.0000 | 0.00 | 0 | 0.00 |  |  |
| Non Aligned 3 | 0 | 0.0000 | 0.00 | 0 | 0.00 | 1 |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | 9 |  |  |  |
| Vacant Seats to be allocated by Group Leaders |  |  |  | 0 |  |  |  |
| Total Seats on Committee |  |  |  | 9 |  |  |  |
|  |  |  |  |  |  |  |  |

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol








|  | 22 | 12.36 | 12 | 23 | 12.92 | 13 | 24 | 13.48 | 13 | 25 | 14.04 | 14 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 22 | 12.66 | 13 | 23 | 13.23 | 13 | 24 | 13.81 | 14 | 25 | 14.38 | 14 |
|  | 22 | 12.96 | 13 | 23 | 13.55 | 14 | 24 | 14.14 | 14 | 25 | 14.73 | 15 |
|  | 22 | 13.26 | 13 | 23 | 13.86 | 14 | 24 | 14.47 | 14 | 25 | 15.07 | 15 |
|  | 22 | 13.56 | 14 | 23 | 14.18 | 14 | 24 | 14.79 | 15 | 25 | 15.41 | 15 |
|  | 22 | 13.86 | 14 | 23 | 14.49 | 14 | 24 | 15.12 | 15 | 25 | 15.75 | 16 |
|  | 22 | 14.16 | 14 | 23 | 14.81 | 15 | 24 | 15.45 | 15 | 25 | 16.10 | 16 |
|  | 22 | 14.47 | 14 | 23 | 15.12 | 15 | 24 | 15.78 | 16 | 25 | 16.44 | 16 |
|  | 22 | 14.77 | 15 | 23 | 15.44 | 15 | 24 | 16.11 | 16 | 25 | 16.78 | 17 |
|  | 22 | 15.07 | 15 | 23 | 15.75 | 16 | 24 | 16.44 | 16 | 25 | 17.12 | 17 |
|  | 22 | 15.37 | 15 | 23 | 16.07 | 16 | 24 | 16.77 | 17 | 25 | 17.47 | 17 |
|  | 22 | 15.67 | 16 | 23 | 16.38 | 16 | 24 | 17.10 | 17 | 25 | 17.81 | 18 |
|  | 22 | 15.97 | 16 | 23 | 16.70 | 17 | 24 | 17.42 | 17 | 25 | 18.15 | 18 |
|  | 22 | 16.27 | 16 | 23 | 17.01 | 17 | 24 | 17.75 | 18 | 25 | 18.49 | 18 |
|  | 22 | 16.58 | 17 | 23 | 17.33 | 17 | 24 | 18.08 | 18 | 25 | 18.84 | 19 |
|  | 22 | 16.88 | 17 | 23 | 17.64 | 18 | 24 | 18.41 | 18 | 25 | 19.18 | 19 |
|  | 22 | 17.18 | 17 | 23 | 17.96 | 18 | 24 | 18.74 | 19 | 25 | 19.52 | 20 |
|  | 22 | 17.48 | 17 | 23 | 18.27 | 18 | 24 | 19.07 | 19 | 25 | 19.86 | 20 |
|  | 22 | 17.78 | 18 | 23 | 18.59 | 19 | 24 | 19.40 | 19 | 25 | 20.21 | 20 |
|  | 22 | 18.08 | 18 | 23 | 18.90 | 19 | 24 | 19.73 | 20 | 25 | 20.55 | 21 |
|  | 22 | 18.38 | 18 | 23 | 19.22 | 19 | 24 | 20.05 | 20 | 25 | 20.89 | 21 |
|  | 22 | 18.68 | 19 | 23 | 19.53 | 20 | 24 | 20.38 | 20 | 25 | 21.23 | 21 |
|  | 22 | 18.99 | 19 | 23 | 19.85 | 20 | 24 | 20.71 | 21 | 25 | 21.58 | 22 |
|  | 22 | 19.29 | 19 | 23 | 20.16 | 20 | 24 | 21.04 | 21 | 25 | 21.92 | 22 |
| ᄃ | 22 | 19.59 | 20 | 23 | 20.48 | 20 | 24 | 21.37 | 21 | 25 | 22.26 | 22 |
| 응 | 22 | 19.89 | 20 | 23 | 20.79 | 21 | 24 | 21.70 | 22 | 25 | 22.60 | 23 |
| 01 | 22 | 20.19 | 20 | 23 | 21.11 | 21 | 24 | 22.03 | 22 | 25 | 22.95 | 23 |
| $\frac{\overline{1})}{\square}$ | 22 | 20.49 | 20 | 23 | 21.42 | 21 | 24 | 22.36 | 22 | 25 | 23.29 | 23 |
| N | 22 | 20.79 | 21 | 23 | 21.74 | 22 | 24 | 22.68 | 23 | 25 | 23.63 | 24 |
| $\infty$ | 22 | 21.10 | 21 | 23 | 22.05 | 22 | 24 | 23.01 | 23 | 25 | 23.97 | 24 |
|  | 22 | 21.40 | 21 | 23 | 22.37 | 22 | 24 | 23.34 | 23 | 25 | 24.32 | 24 |
|  | 22 | 21.70 | 22 | 23 | 22.68 | 23 | 24 | 23.67 | 24 | 25 | 24.66 | 25 |
|  | 22 | 22.00 | 22 | 23 | 23.00 | 23 | 24 | 24.00 | 24 | 25 | 25.00 | 25 |


| Ready Reckoner - Allocation of Seats |  |  |  |  |  |  |  |  |  | 29/04/2021 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Committee |  |  |  |  |  |  |  | 0 $3_{0}^{0}$ 0 3 3 2 2 |  |  |  | Total Allocation of Seats | + / - |  |
|  |  | (23) | (15) | (15) | (8) | (2) | (7) | (2) | (1) | (0) | (0) | (73) |  |  |
| Pensions and Investment | 5 | 2 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 |  |
| Learning and Skills Scrutiny Committee | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| Economy, Residents and Compunities Scrutiny Committee | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| He gith and Care Scrutiny Cownittee | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| Augit | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| Empoyment and Appeals | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
|  | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| Democratic Services | 14 | 4 | 3 | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | -1 | Independent vacant seat |
| Planning, Taxi Licensing and Rights of Way | 21 | 7 | 4 | 4 | 2 | 1 | 2 | 1 | 0 | 0 | 0 | 21 | 0 |  |
| Total Seats on Committees | 124 | 37 | 26 | 26 | 17 | 1 | 9 | 1 | 0 | 0 | 0 | 117 |  |  |
| Overall Aggregate Entitlement |  | 39 | 25 | 25 | 14 | 3 | 12 | 3 | 2 | 0 | 0 | 123 |  |  |
| + Vacant Seats |  | 44 |  |  |  |  |  |  |  |  |  |  |  |  |
| + / - |  | 5 | 1 | 1 | 3 | -2 | -3 | -2 | -2 | 0 | 0 |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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\mid
$$

## Allocation of Scrutiny Committee Chairs - Measure Provisions.

## Step 1.

Percentage size of "Executive" Group(s) as a proportion of the Whole Council (73 Members):

| Group Name | No in Group | Percentage of Whole <br> Council |
| :--- | :---: | :---: |
| The Independent Group | 23 | $31.51 \%$ |
| Welsh Conservatives | 15 | $20.55 \%$ |
| Total | $\mathbf{3 8}$ | $\mathbf{5 2 . 0 6 \%}$ |

## Step 2.

Entitlement of "Executive" Group(s) to proportion of chairs.
$52.06 \%$ of 3 chairs $=1.56$ chairs
If less than whole number then Rounding Down is required.
Entitlement - 3 scrutiny chairs = 1 chair

## Step 3.

As there is an entitlement of a chair for the "Executive" Group(s) the remaining chairs (2) therefore are to be allocated to "Opposition" Groups based on the proportion size of individual groups to the size of the opposition groups taken as a whole (34 Members):

| Group Name | No in Group | Percentage of <br> Opposition Groups |
| :--- | :---: | :---: |
| Welsh Liberal Democrats / Green | 15 | $44.12 \%$ |
| Welsh Labour | 8 | $23.53 \%$ |
| Action for Powys | 7 | $20.59 \%$ |
| Plaid Cymru | 2 | $5.88 \%$ |
| New Powys | 2 | $5.88 \%$ |
| Total | $\mathbf{3 4}$ |  |

## Step 4.

Entitlement of "Opposition" Groups to proportion of remaining chairs (number of chairs multiplied by percentage in step 3):

| Group Name | Entitlement <br> (2 chairs multiplied by <br> percentage in step 3) | Rounding <br> Up. | Ranking |
| :--- | :---: | :---: | :---: |
| Welsh Liberal Democrats / Green | 0.88 | 1 | 1 |
| Welsh Labour | 0.47 | 1 | 2 |
| Action for Powys | 0.41 | 0 | 3 |
| Plaid Cymru | 0.12 | 0 | 4 |
| New Powys | 0.12 | 0 | 4 |

The result of this exercise is as follows:

Entitlement - 3 scrutiny chairs:<br>Executive Group(s) - 1 chair<br>Welsh Liberal Democrats / Green - 1 chair<br>Welsh Labour - 1 chair

10/05/21

## Political Balance Appointments to Brecon Beacons National Park Committee

1. The Brecon Beacons National Park Authority (BBNP) comprises 18 members; 6 nominees of the Assembly and 12 appointees from constituent Local Authorities.
2. The Local Authorities appointing to the BBNP are as follows:-

## Authority Number of Members Appointed

| Powys | 6 |
| :--- | :---: |
| Blaenau Gwent | 1 |
| Carmarthenshire | 1 |
| Merthyr Tydfil | 1 |
| Monmouthshire | 1 |
| Rhondda Cynon Taff | 1 |
| Torfaen | 1 |
|  | $\mathbf{1 2}$ |

3. The BBNP itself is not required under the Local Government and Housing Act 1989 to be politically balanced but Local Authorities appointing to it must make appointments which are politically balanced.
4. As a "Body" to which the 1989 Act political balance regime applies the Council is required to undertake the same review, allocation of seats and appointments process as undertaken for its own committees.
5. Whilst the Environment Act 1995 provides that a Council "shall have regard to the desirability of appointing Members of the Council who represent electoral divisions situated wholly or partly within the relevant Park" the Local Government and Housing Act 1989 requires that appointments by Local Authorities must be politically balanced.
6. The Minister has asked Local Authorities to have regard to the attached protocol when making appointments to National Park Authorities.
7. This protocol, however, does acknowledge that meeting the political balance requirements may constrain how far the principles in the protocol can be fully applied.
8. The allocation of the 6 seats on the National Park to the Political Groups in order to satisfy the political balance requirements will be undertaken as though the allocation were in respect of an 6 Member committee.
9. The outcome of that exercise and the identity of the 6 individual Members nominated to sit on the National Park Authority by their respective Groups is set out in the report. The Council is requested to make the allocation of seats and individual appointments in accordance with the report.

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol

## PROTOCOL ON THE SELECTION OF COUNTY COUNCILLORS AS MEMBERS OF NATIONAL PARK AUTHORITIES

## Introduction

1. This protocol provides a recommended framework for the selection of County Councillors by the Unitary Authorities as members of the National Park Authorities (NPAs).
2. Its contents have been subject to consultation with those 10 County Councils which make appointments to the NPAs, as well as with the Welsh Local Government Association and the three NPAs themselves.
3. The protocol identifies key principles of selection for the appointing authorities to take into account in selecting Councillors to serve as members of the NPAs. With County Council Elections scheduled for $1^{\text {st }}$ May 2008, the Welsh Assembly Government hopes that the protocol's contents will be of assistance to the appointing authorities in making their next round of appointments to the NPAs.

## Legal framework

4. Under Schedule 7 (paragraph 1.4 b) of the Environment Act 1995, two thirds of the members of the NPAs are appointed by the unitary authorities to represent local interests. The other third are appointed by the Welsh Assembly Government to represent the national interest in the Parks. Sections 15 and 16 of the Local Government and Housing Act 1989 also require the unitary authorities to appoint County Councillors according to the political balance of the individual unitary authority. In addition, Schedule 7 , paragraph 2 (4) requires them to have regard to the desirability of appointing Councillors to NPAs with wards wholly or partly situated within the relevant Park. These legal provisions need to be kept in mind in undertaking the selection process.

## Key principles of selection

4. In considering County Councillors for appointment to the local NPA the following key principles of selection are recommended :
a. Merit - all selections should be based on merit with individuals chosen on the basis of their abilities, experience, qualities and commitment in relation to the strategic work of NPAs and with full regard to the NPA member role description at Annex A [as developed within the WLGA's Wales Charter for Member Support and Development];
b. Equal opportunities - selection should be fully in line with the principles of equal opportunities, noting that there is currently an imbalance of men compared to women on the NPAs;
c. Transparency - the unitary authorities should be prepared to share information on the selection process followed with key stakeholders;
d. Commitment to National Park purposes - in addition to being committed to the overall values and principles of conduct in public service in performing their duties, Councillors being considered for selection should be committed to the two statutory purposes of the NPAs and aim to perform their duties in the interests of the National Park as a whole;
e. Electoral wards - in accordance with the legislation the aim should be to give priority in selection to those Councillors who have wards wholly or partly within the relevant National Park boundary. Selection of Councillors with electoral wards some distance away from the Park should be avoided where possible, subject to the political balance requirement, and in line with their role in representing overall local county level interests in the National Park.
f. Main Park communities - in considering candidates for appointment, account should also be taken of the desirability of achieving equitable representation from across the Park area, including seeking to ensure that main communities within the Park are represented on the Park Authority.

## Application of the key principles

5. In selecting Councillors to serve as members of the local National Park Authority, the appointing authorities will need to balance the overall weight to be given to the individual principles. The Welsh Assembly Government recognises that it may not be possible in every case to meet the recommended principles in full - for example a new Councillor may lack experience in National Park Authority business but nonetheless have other experience and qualities that would make that person to represent the County Council on the Park Authority. Equally meeting the political balance requirement may constrain how far the principles can be fully applied.

## Review of protocol

6. The contents of this protocol will be reviewed by the Welsh Assembly Government, the Welsh Local Government Association and the 3 NPAs in 2011 - ie one year before the 2012 County Council Elections. Any proposed changes will be subject to consultation with the relevant Unitary Authorities.

April 2008
Access and National Parks Policy Team Welsh Assembly Government

## Annex A

National Park Authority Member Role Description

## 1. Accountabilities

- To the full National Park Authority.
- To the public.


## 2. Role Purpose and Activity

(a) Representing the national interest

- To apply the principles and purposes of National Parks to all decision making.
- To bring the national context to bear in decision making.
- To be an advocate for the National Park Authority and its purpose of conserving and enhancing the natural beauty, wildlife and cultural heritage of the area.
(b) Representing and supporting communities
- To represent the interests of the population of the whole area of the National Park Authority.
- To liaise with other members, principal authorities, officers and partner organisations to ensure that the needs of the National Park Authority are identified, understood and supported.
- To be a channel of communication to the community on National Park Authority strategies, policies, services and procedures, promoting wide public understanding and enjoyment of the Park and with others to foster the economic and social well being of communities in the Park in the pursuit of its statutory purposes.
$\circ$
(c) Making decisions and overseeing National Park Authority performance
- To participate in National Park Authority meetings, reaching and making informed and balanced decisions, and overseeing performance.
- To participate in informed and balanced decision making when appointed to National Park Authority committees and panels.
- To support the principles of democracy and collective responsibility in decision-making.
- To promote and ensure efficiency and effectiveness in the provision of National Park Authority services.
(d) Representing the National Park Authority (subject to appointment)
- To represent the National Park Authority on outside bodies.
- To represent the National Park Authority on local partnership bodies, promoting common interest and co-operation for mutual gain.
- To represent and be an advocate for the National Park Authority on national bodies and at national events.
(e) Internal governance, ethical standards and relationships
- To promote and support good governance of the National Park Authority and its affairs.
- To promote and support open and transparent National Park Authority services.
- To support, and adhere to respectful, appropriate and effective relationships with employees of the National Park Authority.
- To adhere to the Members' Code of Conduct and the highest standards of behaviour in representing the National Park Authority.
(f) Personal and role development
- To participate in opportunities for development provided for members by the National Park Authority.


## 3. Values

- To be committed to the values of the National Park Authority and the following values in public office:
- Openness and transparency
- Honesty and integrity
- Tolerance and respect
- Equality and fairness
- Appreciation of cultural difference
- Sustainability.


## Person Specification for Members of National Park Authorities

## To fulfil his or her role as set out in the role description, an effective Member requires:

## Fulfilling National Park Purposes

- The ability to champion and represent the Authority as an effective mechanism for promoting conservation of the Park's natural beauty, wildlife and cultural heritage, increasing public understanding and enjoyment of its special qualities and fostering the social and economic wellbeing of local communities.


## Fulfilling the role

- Involvement for typically three or four days per month.
- Attendance and contribution to meetings of the Authority, its committees and the working groups, and raising issues of concern through the established procedures and mechanisms adopted by the Authority.
- Reading and understanding, and the responsibility to seek clarification where necessary from Lead Officers, of briefing material provided for meetings so that you will be properly prepared for any debate on issues across the full range of the Authority's responsibilities.


## Internal governance, ethical standards and relationships

- A commitment to working in the best interests of the National Park and the Authority itself.
- Compliance with Standing Orders and respect for the democratically determined decisions of the Authority.
- Adherence to the Standards of Conduct, Accountability and Openness of the National Park Authority.

Personal and role development

- Attendance at appropriate training courses, briefing sessions and events arranged or sponsored by the Authority and partner organisations.

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol

